

NOTICE

is hereby given that an

ORDINARY MEETING of NEWBY AND SCALBY PARISH COUNCIL

will be held in the

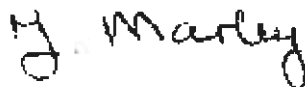
**RICKINSON HALL
St. LAURENCE'S CHURCH ROOMS,
CHURCH BECKS,
SCALBY,**

on

**WEDNESDAY, 7th JUNE 2017
COMMENCING AT 7 P.M.**

**ALL COUNCILLORS ARE HEREBY SEVERALLY
SUMMONED AND REQUIRED TO ATTEND IN
ORDER TO TRANSACT THE BUSINESS ON THE
AGENDA.**

**MEMBERS OF PUBLIC ARE
WELCOME TO ATTEND**



J Marley (CiLCA)

Clerk to the Council and RFO

Parish Council Office, Scalby Library, 450 Scalby Road, Newby, Scarborough YO12 6EE

Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Wednesday 31st May 2017

NOTE: filming, photographing or audio recording of proceedings is allowed - Council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public "in shot"

AGENDA

1 APOLOGIES FOR ABSENCE

To receive & approve apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of interest in items on this agenda (*form enclosed*)

3 MINUTES

3.1 To approve and sign the minutes of the Council Meeting held on 12th May 2017 (*enclosed*).

PROCEDURAL MATTER

To suspend Standing Orders so as to allow the Public Open Forum.

4 PUBLIC OPEN FORUM

PROCEDURAL MATTER

To resume Standing Orders.

5 MATTERS RAISED IN PUBLIC OPEN FORUM

5.1 To agree action as appropriate on matters raised in Public Open Forum.

6 POLICE

To receive Police report and/or update from Chairman and give details of any new issues requiring attention.

7 EXTERNAL REPORTS

The following to give reports or take questions:

7.1 **County Council** - County Cllrs. D Bastiman and A. Backhouse.

7.2 **Borough Council** - Borough Councillors L. Backhouse, Inman, Jenkinson or Lynskey.

7.3 **In Bloom Group**

8 UPDATES ON VARIOUS MATTERS & COUNCILLOR'S REPORTS

8.1 To receive update [*enclosed*] from Clerk on highway, footpath and other matters since last meeting.

8.2 To receive reports from Councillors of any highway & footpath or general matters requiring attention [*form enclosed*].

CORRESPONDENCE

9.1 Draft minutes of 2017 Parish Assembly [*enclosed*] - to confirm as an accurate record.

9.2 Letter of thanks [*enclosed*] from Scalby Toilet Trust - to receive & note.

9.3 Consultation on the Dog Control Public Space Protection Order [*Minute 77/17.2 refers*] - to note collated response to previously circulated survey was submitted online on 25th May 2017.

9.4 Correspondence received after preparation of the agenda which the Chairman of the meeting deems it necessary to consider as a matter of urgency.

FINANCE & GENERAL PURPOSES ISSUES

10 FINANCIAL & GENERAL MATTERS (To be tabled at the meeting unless otherwise indicated)

10.1 To approve the Schedule of Accounts payable for June 2017 (Sch. 3).

ENVIRONMENTAL AND DEVELOPMENT ISSUES

11 PLANNING APPLICATIONS & APPEALS NOTIFIED:

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1	Proposal Site Application No. Applicant SBC decision	Extension to existing car park Foulsyke Farmhouse, Barmoor Lane, Scalby 17/00650/FL Crescent Prospect Ltd Delegated
2	Proposal Site Application No. Applicant SBC decision	Erect extension to side and rear 10 Ling Hill 17/00734/HS Mr L Garnett Delegated
3	Proposal Site Application No. Applicant SBC decision	Erection of replacement safety netting to boundary with 10 Seaview Avenue North Cliff Golf Club North Cliff Avenue Scarborough 17/0821/RG4 Scarborough North Cliff Golf Club Ltd Not known
4	Proposal Site Application No. Applicant SBC decision	Erect side extension to lower ground floor 23 South Avenue, Scalby 17/00861/HS C&K Jones Delegated
5	Proposal Site Application No. Applicant SBC decision	Internal & external alterations to listed building and rear yard 31 High Street, Scalby 17/01031/LB Mr I Bartlett Delegated

12 PLANNING DECISIONS AND WITHDRAWALS:- to receive & note

1	Proposal Site Application No. Decision	Demolition of former nursery and erection of 4 no. semi-detached two-storey houses Bairnswood School, Lady Ediths Park, Newby 16/01918/FL Appeal Dismissed
2	Proposal Site Application No. Decision	Installation of replacement windows in uPVC to front bay window Flat 1 The Glen Hay Brow Crescent Scalby 17/00571/FL Granted
3	Proposal Site Application No. Decision	Erect two storey side extension, alter porch, erect detached garage 11 Tibby Butts, Scalby 17/00575/HS Granted
4	Proposal Site Application No. Decision	Erect single storey extensions to front, sides and rear 15 Tibby Butts, Scalby 17/00581/HS Granted
5	Proposal Site Application No. Decision	Convert outbuilding to form 1 no. 3 bedroom dwelling (C3) for holiday accommodation 47 High Street, Scalby 17/00593/FL Granted
6	Proposal Site Application No. Decision	Two storey side extension 12 Newlands Park Drive, Newby 17/00629/HS Granted

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7	Proposal Site Application No. Decision	Garden office for home use 11 Willow Garth, Newby 17/00652/HS Granted
8	Proposal Site Application No. Decision	Erect single storey side & rear extension 6 Kingston Grove, Newby 17/00671/HS Granted
9	Proposal Site Application No. Decision	Erect front and rear extensions 2 Riverside, Newby 17/00679/HS Granted
10	Proposal Site Application No. Decision	Erect two storey side extension 13 Greylands Park Drive, Newby 17/00682/HS Granted

13 PLANNING MATTERS RECEIVED AFTER 30/5/17 (as notified after distribution of agenda to members on email) - To agree comments as appropriate.

OTHER MATTERS

14 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED

To receive reports from representatives:-

- 14.1 **CAP Group** – next meeting 27/7/17 (Cllr. Towse).
- 14.2 **NYMNP Coastal Area Parish Forum** – next meeting 26/10/17 (Cllr. Thompson).
- 14.3 **Yorkshire Local Councils' Association** –last meeting 1/6/17 (Cllr. Towse).
- 14.4 **Twinning Association** – last meeting 25/5/17 (Cllr. Thompson).
- 14.5 **Yorkshire Coast & Moors County Area Committee** – next meeting 5/7/17 (Cllr. Thompson).
- 14.6 Any other reports not previously notified.

15 CIRCULATION

To be tabled at meeting.



J Marley (CILCA)

Clerk to the Council and RFO

Parish Council Office, Scalby Library, 450 Scalby Road, Newby, Scarborough YO12 6EE

Tel: (01723) 354018. Email: clerk@newbyandscalbypc.org.uk

Wednesday 31st May 2017

MINUTES OF ANNUAL MEETING OF NEWBY AND SCALBY PARISH COUNCIL 347

held in the Rickinson Hall, St. Laurence's Church Rooms, Scalby,
on Wednesday, 10th May 2017 at 7pm.

PRESENT:

Councillor R Towse (Chairman),
Cllrs. D Bastiman, Mrs E Black, S Foote, Mrs R Holliday, K Martin, TW Miller,
R Pickersgill, Mrs PC Snow, RI Thompson

ALSO IN ATTENDANCE

Ms K Newton (In Bloom) left 7.23pm, 4 members of public, Mrs J Marley (Clerk).

ABSENT: County Cllr. A Backhouse, Borough Cllrs. L. Backhouse, A Jenkinson, H Lynskey.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

PROCEDURAL MATTER

In his capacity as outgoing Chairman, Councillor Towse chaired the meeting until the new Chairman had accepted office.

64/17 ELECTION OF CHAIRMAN

64/17.1 In accordance with Standing Order 12(A) the Chairman sought any further nominations for Chairman of Council for the year 2017 to 2018. There were none.

64/17.2 The Clerk reported 6 valid nominations for Cllr. Towse had been received prior to the meeting. It was **RESOLVED** Cllr. Towse be elected as Chairman of the Council for the Year 2017 to 2018.

65/17 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the 1972 Local Government Act the elected Chairman signed his Declaration of Acceptance of Office which was witnessed by the Clerk as the Proper Officer of the Council.

PROCEDURAL MATTER - Councillor Towse resumed as Chairman of the Council.

66/17 APOLOGIES FOR ABSENCE Received & accepted from Cllrs. Edmunds (work) Sutton (prior commitment) and Mrs Wiles (health).

67/17 ELECTION OF VICE CHAIRMAN

67/17.1 In accordance with Standing Order 12(E) the Chairman sought any further nominations for Vice Chairman of Council for the year 2017 to 2018. There were none.

67/17.2 The Clerk reported valid nominations had been received prior to the meeting:- 2 for Cllr. Martin and 5 for Cllr. Thompson. Cllr. Martin withdrew his nomination and it was **RESOLVED** Councillor Thompson be elected as Vice-Chairman of the Council for the year 2017 to 2018.

68/17 DECLARATIONS OF INTEREST - None.

69/17 REPRESENTATIVES TO OUTSIDE BODIES

The following were **AGREED**:-

CAP group	Cllr. Martin
NYMNP Coastal Forum	Cllr. Thompson
N. Yorks. & Cleveland Forum	Cllr. Thompson
YLCA	Cllr. Towse
Twinning Committee	Cllr. Thompson
Allotments (FONSA)	Cllr. Martin

70/17 MEMBERSHIP OF REVIEW & STAFFING COMMITTEE

70/17.1 **RESOLVED** committee membership to be Cllrs. Towse, Thompson, Bastiman, Mrs Holliday and Pickersgill.

71/17 MINUTES

71/17.1 Having been previously circulated, it was **RESOLVED** the minutes of the Council Meeting held on 12th April 2017 be approved as a correct record and signed by the Chairman.

PROCEDURAL MATTER

At 7.07pm, Standing Orders were suspended to allow the Public Open Forum.

72/17 PUBLIC OPEN FORUM

72/17.1 No matters raised.

PROCEDURAL MATTER - At 7.07pm, Standing Orders were resumed.

73/17 MATTERS RAISED AT PARISH ASSEMBLY AND IN PUBLIC OPEN FORUM

73/17.1 No matters to consider.

74/17 POLICE REPORT Written reports received.

75/17 EXTERNAL REPORTS

75/17.1 **County Council:-** County Cllr. Bastiman reported both he and County Cllr. Backhouse had been re-elected.

75/17.2 **Borough Council:-** No report to receive.

75/17.3 **In Bloom:-** Ms K Newton reported she had nothing to add to her report submitted to the Annual Assembly

At this point Ms. Newton left the meeting.

76/17 COUNCILLOR'S REPORTS & UPDATES

76/17.1 **Received & noted** items 13.1.1 and 13.1.2 being an update *[circulated with agenda]* from Clerk on highway and footpath matters.

76/17.2 **Received & noted** item 13.1.3 being an update on Scalby Library by the Chairman. There had been no mention of the Parish Council in the Library Trustees Annual report involvement. Council staff were still being adversely affected. A member of public asked for the background to the current situation, which was given by the Chairman.

76/17.3 **Received & noted** reports from several councillors in respect of highway matters requiring attention - Clerk to pass to relevant authority. Cllr. Martin mentioned the poor state of parts of the cinder track

77/17 CORRESPONDENCE

77/17.1 **Received & noted** letter from NYCC dated 7/4/17 *[circulated with agenda]* regarding vacancies for co-opted members on Coast & Moors Area Committee. **Agreed** 1] Cllr. Thompson be nominated by this Council; and 2] Clerk & Chairman or Vice Chairman be authorised to collate councillors votes on the ballot paper due to be sent out on 20/7/17 & submit the vote of the majority as this council's choice.

77/17.2 Consultation on the Dog Control Public Space Protection Order *[survey circulated with agenda]*. **Agreed** each councillor to complete survey and return to Clerk by 21st May for her collation and submission. Cllr. Bastiman asked it be placed on record that due to his membership of Scarborough Borough Council he would not be completing the survey as a parish councillor.

- 77/17.3 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency - none.

FINANCE & GENERAL PURPOSES ISSUES

78/17 FINANCIAL MATTERS

- 78/17.1 **Resolved** to approve the Schedule of Accounts to be paid for May 2017 (Schedule 2) in the sum of £5,333-60.
- 78/17.2 **Received & noted** Internal Auditor's report Q4 and year end *[circulated with agenda]*.
- 78/17.3 2016/17 Annual Return - **RESOLVED** 1] the Internal Auditor's unqualified report (Section 4) be noted; 2] all the questions in the Governance Statement (Section 1) be answered in the affirmative and the Chairman authorised to sign; 3] the figures at Section 2 be confirmed and the Chairman authorised to sign.

ENVIRONMENT AND DEVELOPMENT ISSUES

79/17 PLANNING APPLICATIONS NOTIFIED:

1	Proposal Site Applicant Application No. PC decision	Erect single storey rear extension 7 Newby Farm Crescent Newby A. Harper 17/00796/FL No objections
2	Proposal Site Applicant Application No. PC decision	Single storey rear extension 43 Throxenby Lane, Newby J Boyle 17/00860/HS No objections
3	Proposal Site Applicant Application No. PC decision	Erect rear extension 35 Barmoor Lane, Scalby Mr J Wanless 17/00863/HS No objections
4	Proposal Site Applicant Application No. PC decision	Erect rear extension and front garage extension 20 Lady Ediths Avenue, Newby Mr & Mrs C Weatherill 17/00887/HS No objections
5	Proposal Site Applicant Application No. PC decision	Erect single storey dwelling with access from Throxenby Lane 84 Throxenby Lane, Newby Mr & Mrs H McCarthey 17/00901/OL No objections to principle of land being used for development of 1 property but wishes to point out access track narrows as it goes away from highway with narrowest point only 10feet wide.

80/17 PLANNING DECISIONS/WITHDRAWALS - the following were **received & noted**:-

1	Proposal Site Application No. SBC decision	Reserved matters relating to outline permission 09/00717/OL for post-phase 1 phases of mixed-use development, comprising 323 dwellings, including 27 live/work units, employment and office buildings, community hall, drainage basins, open space, play facilities, landscaping and associated infrastructure Land At High Mill Farm Station Road Scalby 13/02272/RM Granted
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2	Proposal Site Application No. Decision	Erect side extension 11 Willow Garth, Newby 17/00213/HS Granted
3	Proposal Site Application No. Decision	Erect front and rear single storey extensions 149 Coldyhill Lane, Newby 17/00485/HS Granted

81/17 PLANNING MATTERS RECEIVED AFTER 3/5/17 - none.

82/17 REPORTS FROM OUTSIDE BODIES

The following were **RECEIVED**:

- 82/17.1 **CAP Group** – Cllr. Towse reported matters raised included parking and speeding. Next meeting 27/7/17 (Cllr. Towse).
- 82/17.2 **NYMNP Coastal Area Parish Forum** – Next meeting 26/10/2017 (Cllr. Thompson).
- 82/17.3 **Yorkshire Local Councils' Association** – Next meeting 1/6/17 (Cllr. Towse).
- 82/17.4 **Twinning Association** – On 1 May SANTA and the In Bloom Group joined together to emulate the French tradition of celebrating May Day of giving give sprigs of lily of the valley to bring luck. Sprigs were presented to the Mayor of Scarborough and the Vice-Chair of the Parish Council (representing the Chairman). Next meeting 25/5/17 (Cllr. Thompson).
- 82/17.5 **Yorkshire Coast & Moors County Area Committee** – Next meeting 5/7/16 (Cllr. Thompson).
- 82/17.6 Any other reports not previously notified - none.

83/17 CIRCULATION - None.

There being no further business, the Chairman declared the meeting closed at 7.46pm.

R. Towse, Chairman
Dated: 7th June 2017

FROM: Jools Marley, Clerk to the Parish Council & Responsible Financial Officer.

TO: All Councillors

DATE: 30th May 2017

SUBJECT: Update on highway, footpath & other matters since 10/5/17

1. Items raised at previous council meetings:-

1. Uneven road surface Dunwell Avenue - update from NYCC *"the road is part of a regular inspection regime but was revisited after this concern was raised. No actionable defects were found so we can't take any action at this moment in time"*.
2. Pavement weeds/moss Hall Park Grove - update from NYCC *"Highways Officer has visited the area and has raised an order for this footpath to be cleaned"*.

2. New items

1. Streetlight column 4 Cross Lane, all day burner - reported online 14/5/17
2. Streetlight column 3 Pornic Avenue, unlit - reported online 16/5/17
3. Ash trees overhanging road, High Barmer to Limestone Road - reported to NYCC by email 22/5/17.

3. Library

To receive any update by Chairman and/or Clerk.



Jools Marley (CiLCA)
Clerk to the Parish Council

PARISH OF NEWBY AND SCALBY

9-1

Minutes of the **ANNUAL PARISH ASSEMBLY**
held in the Rickinson Hall, St. Laurence's Church Rooms, Church Beck, Scalby on
WEDNESDAY, 10th MAY 2017
commencing at 6.45 pm.

PRESENT:

Councillor R. Towse (Chairman of the Parish Council) in the chair, parishioners Mrs E Black, S Foote, Mr & Mrs Harriott, Mrs R. Holliday, K Martin, Ms K Newton (In Bloom), R Pickersgill (from 6.50), Mrs C Snow, P Staveley, R Thompson, 1 member of public, Mrs Marley (Clerk to Parish Council).

1/17 ELECTION OF CHAIRMAN OF MEETING

Not necessary as the Chairman of the Parish Council was present.

2/17 APOLOGIES: Parishioners G Edmunds, C. Pinda (Scalby & Newby Village Trust), D Sutton, Mrs D Wiles.

3/17 MINUTES OF THE MEETING HELD ON 11th May 2016

It was **RESOLVED** that the Chairman sign the minutes as an accurate record of the meeting.

4/17 REPORT FROM CHAIRMAN OF THE PARISH COUNCIL FOR THE YEAR 2016/2017

Since the last report, the Parish Council had lost two valued members. On July 30th 2016 after a short illness, Cllr Stuart Gelling sadly died, a card of condolence was sent to his wife, and Councillors attended his funeral. Stuart had been a Councillor since 2011. Also in July, after serving Parish and SBC for over 30 years, Cllr Brian Watson resigned due to ill health and lack of mobility. A warm welcome was extended to Mr Ken Martin who was attending his first Newby and Scalby Parish Assembly as a Parish Councillor. The lease for recreation ground off Carr Lane, Scalby has now been finalised and will allow the Scalby Sports Association to apply for grants to enable upgrading the area to national standards. During the last year much time has been spent carrying out due diligence checks as a result of Council's decision to take on the management of the Library building, something the voluntary management team made very clear they did not want to do. Without the Parish Council agreeing to take on the building the Library was doomed to close, however after over twelve months of preparation and the lease in the final stages the Voluntary Management Trustees decided to go ahead without the Parish Council. The original lease with NYOC for the Parish Council Office will remain until 2021. During the last year Councillors have scrutinised 63 planning applications. They also submitted 44 reports concerning highways and footpaths, 6 of faulty street lights, 4 of fly tipping and 2 of parking on verges. As a result of wilful damage the Council has replaced a seat at the bowling green. Council continues to support and provide prizes for the Newby Scalby in Bloom Best Kept Garden Competition and its own Christmas Lights competition. I am grateful to Councillor Thompson for his support as Vice Chairman and to my fellow Councillors for their commitment, diligence and support over the last 12 months, without which little would have been achieved, I would also like to thank our Borough and County Councillors for their continued help and support. In particular I am most grateful to our Clerk and Responsible Financial Officer Jools Marley, for once again safeguarding our finances and keeping us all in order. Additionally, it should not be underestimated the extra volume of work she undertook throughout the year to ensure the continuance of Newby and Scalby Library, it was my pleasure to work through this with her.

PARISH OF NEWBY AND SCALBY

5/17 REPORTS FROM GROUPS OR ORGANISATIONS WITHIN THE PARISH: Reports were received from several organisations and a précis of each report follows:-

- 5/17.1 Newby & Scalby In Bloom - Group founder Peter Staveley stepped down from his role as chairman and became President of the organisation. We have split into smaller working groups to cover different areas eg. Fundraising, maintenance in order to capitalise on people's strengths. We have been very busy with many events and collaborated with many local organisations and firms. More volunteers would be very welcome, especially between April and October.
- 5/17.2 Newby & Scalby Library & Information Centre - responsibility for the library and its building now completely rests with the management team of a charity formed in August 2016. The grand re-opening took place on 10th April 2017. Over 60 volunteers are now helping in various ways. Fundraising has continued with assistance from County and Borough Councillors, the Proudfoot Group and the Lady Mayoress as well as other community groups.
- 5/17.3 Scalby Football and Cricket Clubs - In common with many other football clubs on Scalby Football Club is still turning out two senior teams on a Saturday and now one on a Sunday, bucking the worrying trend of clubs struggling to turn teams out. All the senior teams have competed well this season in both the league and the cup competitions, and we are already preparing for next season. Our Junior section is also thriving, and each week turns out two under-8 teams, and teams at Under-9s, 10s, 14s and 16s. There is a great deal of enthusiasm from both players and parents, and the results this year have been outstanding. Scalby Cricket Club is also thriving, and puts out three senior teams on a Saturday and two senior teams in the Evening Leagues plus several junior teams.
- 5/17.4 Scalby Toilet Trust - long serving Treasurer Geoff Winn has retired, to be replaced by Andrew Walker. The popularity of the toilets continues if it is judged by the breadth of correspondence we receive - we have recently had an enquiry from Philadelphia USA as to how we keep the toilets open!! Photographs of Scalby village are needed for the annual calendar - please send your picture to Mr Afford.
- 5/17.5 Scalby & Newby Twinning Association (SANTA) - 42 Pornicais visited Scalby from 16-21 June. David Coates stood down as chairman at the 2017 AGM and was replaced by Michele Harriott. On 1 May we joined with the In Bloom group and emulated the French tradition of giving lily of the valley to celebrate May Day. The 2017 visit to Pornic is to take place in September.
- 5/17.6 St. Laurence's Church - the six page annual report by the churchwardens which they gave to their Annual Parochial Church Meeting on 23rd April 2017 was available. The vacancy caused by Rev. Fernely leaving the parish in April 2016, remains unfilled. Retired members of the clergy have taken or assisted at services.
- 5/17.7 FONSA - A busy and productive year on the allotments with some turnover of plots though most vacated plots have been let and the overall standard of plot maintenance is high. Routine inspections continue in order to maintain standards. The social year has been successful. In the next twelve months it is hoped to further improve the Hackness road entrance and continue to generally improve the roadways. We are raising money for St Catherine's Hospice by running a Sunflower Competition alongside our annual fruit and vegetable competitions.

PARISH OF NEWBY AND SCALBY

6/17 ELECTORS QUESTIONS/COMMENTS – No matters raised.

There being no further matters the Chairman declared the meeting closed at 6.59 pm

Chairman of the Parish Assembly
9th May 2018

DRAFT
for approval
May 2018

12th May 2017



Dear Chairman and Councillors

I am writing on behalf of the committee of the Scalby Toilets Trust to thank you all most sincerely for the generous donation which we received on wednesday.

The money will be used to improve not only the electric lighting, but will help towards new hand-dryers in both the ladies and gents, and we will also be installing a new fuse board and a RCD main switch. The improvements will certainly make the facilities more "user friendly".

We will also be improving the general appearance of the building and we keep you informed of our progress.

Thank you again

Yours sincerely

Peter 

Peter Afford
Chairman Scalby Toilets Trust.