

# NOTICE

is hereby given that an

## ORDINARY MEETING of NEWBY AND SCALBY PARISH COUNCIL

will be held in the


**RICKINSON HALL  
St. LAURENCE'S CHURCH ROOMS,  
CHURCH BECKS,  
SCALBY,**

on

**WEDNESDAY, 12<sup>th</sup> APRIL 2017  
COMMENCING AT 7 P.M.**

**ALL COUNCILLORS ARE HEREBY SEVERALLY  
SUMMONED AND REQUIRED TO ATTEND IN  
ORDER TO TRANSACT THE BUSINESS ON THE  
AGENDA.**

**MEMBERS OF PUBLIC ARE  
WELCOME TO ATTEND**



J Marley (CiLCA)

Clerk to the Council and RFO

Parish Council Office, Scalby Library, 450 Scalby Road, Newby, Scarborough YO12 6EE  
Tel: (01723) 354018. Email: [clerk@newbyandscalbypc.org.uk](mailto:clerk@newbyandscalbypc.org.uk)

Wednesday 5<sup>th</sup> April 2017

**NOTE:** filming, photographing or audio recording of proceedings is allowed - Council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public "in shot"

## AGENDA

### **1 APOLOGIES FOR ABSENCE**

To receive & approve apologies for absence (to hand from Cllr. D Bastiman).

### **2 DECLARATIONS OF INTEREST**

To receive any declarations of interest in items on this agenda (*form enclosed*)

### **3 MINUTES**

3.1 To approve and sign the minutes of the Council Meeting held on 8<sup>th</sup> March 2017 (*enclosed*).

### **PROCEDURAL MATTER**

To suspend Standing Orders so as to allow the Public Open Forum.

### **4 PUBLIC OPEN FORUM**

### **PROCEDURAL MATTER**

To resume Standing Orders.

### **5 MATTERS RAISED IN PUBLIC OPEN FORUM**

5.1 To agree action as appropriate on matters raised in Public Open Forum.

### **6 POLICE**

To receive Police report [*enclosed*] and/or update from Chairman and give details of any new issues requiring attention.

### **7 EXTERNAL REPORTS**

The following to give reports or take questions:

7.1 **County Council** - County Cllr. A. Backhouse.

7.2 **Borough Council** - Borough Councillors L. Backhouse, Inman, Jenkinson or Lynskey.

7.3 **In Bloom Group**

### **8 UPDATES ON VARIOUS MATTERS & COUNCILLOR'S REPORTS**

8.1 To receive update [*enclosed*] from Clerk on highway, footpath and other matters since last meeting.

8.2 To receive reports from Councillors of any highway & footpath or general matters requiring attention [*form enclosed*].

### **9 CORRESPONDENCE**

9.1 Correspondence received after preparation of the agenda which the Chairman of the meeting deems it necessary to consider as a matter of urgency.

## FINANCE & GENERAL PURPOSES ISSUES

### **10 FINANCIAL & GENERAL MATTERS (*To be tabled at the meeting unless otherwise indicated*)**

10.1 To approve the Schedule of Accounts payable for April 2017 (Sch. 1).

10.2 2016/17 accounts [*enclosed*] - to receive & authorise Chairman to sign;

## ENVIRONMENTAL AND DEVELOPMENT ISSUES

### **11 PLANNING APPLICATIONS & APPEALS NOTIFIED:**

1	Proposal Site Application No. Applicant SBC decision	Erect front and rear single storey extensions 149 Coldyhill Lane 17/00485/HS Gavin Pearcey Delegated
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2	Proposal Site Application No. Applicant SBC decision	Installation of replacement windows in uPVC to front bay window Flat 1 The Glen Hay Brow Crescent Scalby 17/00571/FL Mr Marcou Delegated
3	Proposal Site Application No. Applicant SBC decision	Erect two storey side extension, alter porch, erect detached garage 11 Tibby Butts, Scalby 17/00575/HS Mr P Perry Delegated
4	Proposal Site Application No. Applicant SBC decision	Erection of single storey extensions to front, sides and rear 15 Tibby Butts Scalby 17/00581/HS Mr C Emms Delegated
5	Proposal Site Application No. Applicant SBC decision	Convert outbuilding to form 1 no. 3 bed dwelling (C3) for elderly relation and (future use) as holiday accommodation 47 High Street, Scalby 17/00593/FL Mr I Harrison Delegated
6	Proposal Site Application No. Applicant SBC decision	Two storey side extension 12 Newlands Park Drive, Newby 17/00629/HS Mr A Keene Delegated
7	Proposal Site Application No. Applicant SBC decision	Garden office for home use 11 Willow Garth, Newby 17/00652/HS Mr S Haddock Delegated

**12 PLANNING DECISIONS AND WITHDRAWALS:-** to receive & note

1	Proposal Site Application No. Decision	Variation of condition 11 to revise proposals for the boundary treatment of decision 15/02421/FL dated 07/04/2016 for the erection of 42 dwellings (use class C3) and associated infrastructure and access Land And Buildings On The North West Side Of Newby Farm Road Newby 16/02107/FLA Granted
2	Proposal Site Application No. Decision	Provision of 2 no. tennis courts with all weather playing surface and surrounding fence Location given on application is Scalby Tennis Club Scalby Road Scalby, but on plan it is land to rear of the Community Hall 16/02277/FL Granted
3	Proposal Site Application No. Decision	Erection of two storey side and rear extension 7 Pinfold Close Newby 17/00071/HS Granted
4	Proposal Site Application No. Decision	Internal renovation works and external landscaping 29 High Street Scalby 17/00130/LB Granted

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5	Proposal Site Application No. Decision	Erect two storey side extension 3 Fairway Newby 17/00183/HS Granted
6	Proposal Site Application No. Decision	Erect hanging advertisement sign Land On The Corner Of Scalby Road/Barmoor Lane Scalby 17/00217/AA Granted
7	Proposal Site Application No. Decision	Erect two storey side extension 17 Wreyfield Drive 17/00325/HS Granted

**13 PLANNING MATTERS RECEIVED AFTER 4/4/17** (as notified after distribution of agenda to members on email) - To agree comments as appropriate.

## **OTHER MATTERS**

### **14 REPORTS ON OUTSIDE BODIES & EVENTS ATTENDED**

To receive reports from representatives:-

- 14.1 **CAP Group** – next meeting 27/4/17 (Cllr. Towse).
- 14.2 **NYMNP Coastal Area Parish Forum** – last meeting 4/4/17 (Cllr. Thompson).
- 14.3 **Yorkshire Local Councils' Association** – next meeting 1/6/17 (Cllr. Towse).
- 14.4 **Twinning Association** – next meeting 23/5/17 (Cllr. Thompson).
- 14.5 **Yorkshire Coast & Moors County Area Committee** – last meeting 15/3/17 (Cllr. Thompson).
- 14.6 Any other reports not previously notified.

### **15 CIRCULATION**

To be tabled at meeting.



J Marley (CiLCA)

Clerk to the Council and RFO

Parish Council Office, Scalby Library, 450 Scalby Road, Newby, Scarborough YO12 6EE

Tel: (01723) 354018. Email: [clerk@newbyandscalbypc.org.uk](mailto:clerk@newbyandscalbypc.org.uk)

Wednesday 5<sup>th</sup> April 2017

# MINUTES OF ORDINARY MEETING OF NEWBY AND SCALBY PARISH COUNCIL 337

held in the Rickinson Hall, St. Laurence's Church Rooms, Scalby,  
on Wednesday, 8<sup>th</sup> March 2017 at 7pm.

## PRESENT:

Councillor R Towse (Chairman),  
Cllrs. S Foote, Mrs R Holliday, K Martin, Mrs PC Snow, RI Thompson, Mrs D Wiles

## ALSO IN ATTENDANCE

1 member of public, Mrs J Marley (Clerk).

**ABSENT:** Cllrs. DJ Bastiman, Mrs E Black, G Edmunds, TW Miller, R Pickersgill and D Sutton; County Cllr. A Backhouse, Borough Cllrs. L Backhouse, V Inman, A Jenkinson, H Lynskey.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

**33/17** APOLOGIES FOR ABSENCE Received & accepted from Cllrs. DJ Bastiman (health); Mrs E Black, G Edmunds, TW Miller, RI Thompson (prior commitments); R Pickersgill (family bereavement).

**34/17** DECLARATIONS OF INTEREST - None.

## **35/17 MINUTES**

35/17.1 Having been previously circulated, it was **RESOLVED** the minutes of the Council Meeting held on 8<sup>th</sup> February 2017 be approved as a correct record and signed by the Chairman.

## **PROCEDURAL MATTER**

At 7.04pm, Standing Orders were suspended to allow the Public Open Forum.

## **36/17 PUBLIC OPEN FORUM**

36/17.1 No matters raised.

**PROCEDURAL MATTER** - At 7.04pm, Standing Orders were resumed.

**37/17** MATTERS RAISED IN PUBLIC OPEN FORUM - No matters to consider.

**38/17** POLICE REPORT Written report received & noted. Also noted Cllr. Towse's report that he was again talking to the Chief Inspector regarding the continuing lack of a report for Newby.

## **39/17 EXTERNAL REPORTS**

39/17.1 **County Council:-** No report to receive.

39/17.2 **Borough Council:-** No report to receive.

39/17.3 **In Bloom:-** Noted report by Cllr. Towse that the beech hedge near the memorial fountain had been cut back.

## **40/17 COUNCILLOR'S REPORTS & UPDATES**

40/17.1 **Received & noted** update [circulated with agenda] from Clerk on highway, footpath and other general matters since last meeting.

40/17.2 **Received & noted** reports from several councillors in respect of highway matters requiring attention - Clerk to pass to relevant authority. Cllr. Martin reported he had been litter picking in Linden Road on several occasions recently and had found

plenty of rubbish but no broken glass; he also mentioned the recent clearing of trees and shrubs on the sea cut by the Environment Agency.

#### **41/17 CORRESPONDENCE**

- 41/17.1 **Received & noted** letter [*circulated with agenda*] confirming emerging Local Plan (as modified) is considered sound by planning inspector.
- 41/17.2 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency - none.

#### **42/17 FINANCIAL MATTERS**

- 42/17.1 **Resolved** to approve the Schedule of Accounts to be paid for March 2017 (Schedule 12) in the sum of £2,429-63.

#### **43/17 PLANNING APPLICATIONS NOTIFIED**

1	Proposal Site Application No. Applicant PC decision	Erect two storey side extension 17 Wreyfield Drive 17/00325/HS Mr & Mrs Nalton No objections
2	Proposal  Site Application No. Applicant PC decision	Subdivide dwelling (no internal/external alterations) to form 1 holiday letting cottage Foxhill Paddock, Low Road, Throxenby NYM/2017/0080/FL Mr & Mrs Glover No objections <i>For info, a previous application (NYM/2016/0693) by a different applicant was withdrawn October 2016</i>

#### **44/17 PLANNING DECISIONS** - the following was received & noted:-

1	Proposal Site Application No. Decision	Alterations and construction of pitched roof to garage/link 3 Hay Lane, Scalby NYM/2016/0724/FL Granted
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#### **45/17 PLANNING MATTERS RECEIVED AFTER 28/2/17**

1	Proposal Site Application No. Applicant PC decision	New vehicle crossing into property 122 Moor Lane, Newby 17/00078/HS Mrs K Hoole No objections
2	Proposal Site Application No. Applicant PC decision	Erect side extension 11 Willow Garth, Newby 17/00213/HS Mr Haddock No objections but concern access to rear garden severely restricted (eg fire service)
3	Proposal Site Application No. Applicant PC decision	Erect detached garage 31a The Green, Newby 17/00408/HS Paul Blackham No objections

**46/17 REPORTS FROM OUTSIDE BODIES**

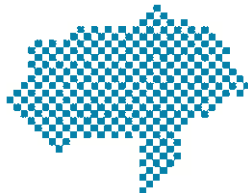
The following were **RECEIVED**:

- 46/17.1 **CAP Group** – Next meeting 27/4/17 (Cllr. Towse).
- 46/17.2 **NYMNP Coastal Area Parish Forum** – Next meeting 4/4/17 (Cllr. Thompson).
- 46/17.3 **Yorkshire Local Councils' Association** – Cllr. Towse reported a long talk had been given on fracking.
- 46/17.4 **Twining** – Cllr. Thompson reported 30 of the 48 members of SANTA were going to Pornic in September. Following the AGM, officers were now Chairman Michele Harriott, Treasurer Peter Harriott, Secretary Shirley Jackson. Several social events were planned for the future. The next meeting was 23/5/17.
- 46/17.5 **Yorkshire Coast & Moors County Area Committee** – Next meeting 15/3/17 (Cllr. Thompson).

**47/17 CIRCULATION** - None.

There being no further business, the Chairman declared the meeting closed at 7.47pm.

**R. Towse, Chairman**  
**Dated: 12<sup>th</sup> April 2017**



Police Report

Newby & Scalby Parish  
Council Meeting

12<sup>th</sup> April 2017

Newby Crime Figures

Breakdown data based on 01/02/2017 to 02/04/2017  
versus same period in previous two years



Crime Type	Crime Sub Type	SNT	NYP Sector	2015-2016	2016-2017	Diff 2017 from 2016	
Arson & Criminal Damage	Arson Not Endangering Life	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Burglary: All Other	Burglary Other	Scarborough North SNT	Newby	1	6	5	500.0%
Burglary: Residential Dwelling	Burglary In A Dwelling	Scarborough North SNT	Newby	0	3	3	#DIV/0!
Robbery	Robbery Of Personal Property	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Sexual Offences: Other	Exposure And Voyeurism	Scarborough North SNT	Newby	0	2	2	#DIV/0!
Sexual Offences: Rape	Rape Of A Female Aged 16 And Over	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Theft: All Other Theft	Other Theft	Scarborough North SNT	Newby	2	3	1	50.0%
Theft: Bicycle Theft	Theft Or Unauthorised Taking Of A Pedal Cycle	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Theft: Shoplifting	Shoplifting	Scarborough North SNT	Newby	11	3	-8	-72.7%
Theft: Theft From Person	Theft From The Person	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Vehicle Offences	Aggravated Vehicle Taking	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Violence: Violence With Injury	Assault With Injury	Scarborough North SNT	Newby	3	3	0	0.0%
Violence: Violence Without Injury	Assault Without Injury	Scarborough North SNT	Newby	6	3	-3	-50.0%
				<b>41</b>	<b>45</b>	<b>4</b>	<b>9.8%</b>
Drugs: Possession Of Drugs	Possession Of Controlled Drugs (cannabis)	Scarborough North SNT	Newby	4	4	0	0.0%
Drugs: Trafficking Of Drugs	Trafficking In Controlled Drugs	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Misc Crimes Against Society	Dangerous Driving	Scarborough North SNT	Newby	0	1	1	#DIV/0!
Possession Of Weapons	Possession Of Firearms No Intent	Scarborough North SNT	Newby	0	0	0	#DIV/0!
Public Order Offences	Other Offences Against The State Or Public Order	Scarborough North SNT	Newby	0	1	1	#DIV/0!
				<b>8</b>	<b>7</b>	<b>-1</b>	<b>-12.5%</b>
<b>Total</b>				<b>49</b>	<b>52</b>	<b>3</b>	<b>6.1%</b>

### **Crime Breakdown**

Since 1<sup>st</sup> Feb 2017 – 2<sup>nd</sup> April 2017

10 Incidents of repeat missing from home / absent enquiries from Cross Lane Hospital. On each incident the resident being found & returned to the ward.

Two residential burglaries in Hillcrest Avenue, Scarborough resulting in the arrest of a male that has been charged with several dwelling burglaries placed before court requesting a further period of detention to allow for more time to question the suspect.

Increase in burglary other offences (Shed/Garages) Throxenby Lane, Green Lane & Coldyhill Lane areas. Victims of these crimes having poor security.

### **Anti-Social Behaviour**

Since 1<sup>st</sup> Feb 2017 – 2<sup>nd</sup> April 2017

Three incidents of ASB nuisance in Newby no particular location.

### **Traffic Breakdown**

No road traffic incidents of note

# Contact Us



\*\*\*\*\* - Local Twitter

**@NYorksPolice - Force Twitter**



Find us on Facebook and give our page a like for updates.

Local Facebook Page

**\*\*To be confirmed\*\***

North Yorkshire Police – Force Page

## Your Local Team –

Beat Managers

**Pc 1830 Scholes**

**Pc 20 Tinsley**

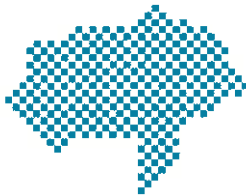
PCSO's

**5627 Kitson**

To contact Local officers please call 101 and select Option Two and state either officer's full name or collar number. Please do not report incidents via this method – please dial 101 and select Option One to speak to an operator.

## Data Protection

In order to comply with data protection, whilst details of crimes and anti-social behaviour are included in Parish / Town council reports, North Yorkshire Police may not wish to disclose further information or exact locations of incidents.



**Police Report**

**Newby & Scalby Parish**

**Council Meeting**

**12/04/2017**

**1900hrs Church Rooms**

**Scalby Crime Figures**

**See overleaf for crime figures**

## Crime Breakdown 01/03/2017-24/03/2017 Scalby

### Criminal Damage

Report of damage to farm gates

### Sexual offence

Non reported

### Theft

Theft of fuel x 2 from Newby Service Station – enquiries ongoing

Report of theft of alcohol from Newby Service station but the customer had left the money on the counter – no theft

### Anti-Social Behaviour

Flytipping – High Mill Farm – enquiries ongoing

### Traffic Incident

Report of a drunk driver – male blew under the limit

Abandoned carvan – Newby – SBC made aware for a 7 day notice

### Violence

Domestic argument between couple

### Suspicious Circumstances:

Males trying to sell cleaning items going door to door – crime prevention advice given

Male pressing door buzzers in Chichester Close

Males seen running through an enclosed garden – males checked and all in order

### Highway Disruption:

Report of car parked half on path half on road – vehicle moved

### Animal Problems:

5 sheep found in a garden – land owner collects sheep

# NYP TIMES

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## Good News:

PC Graham Bilton and PCSO Richard Newcombe are once again covering the Scalby area along with PCSO Ria Lockey – all three officers are based at Eastfield.

Newby will still be covered by PC Mike Tinsley, PC Caroline Scholes and PCSO Gill Kitson.

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## Local Events:

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## Can You Help

Register with our Community Messenger Service where you can receive the latest crime notifications, community news and crime and police appeals for your neighbourhood. Visit [www.nycm.co.uk](http://www.nycm.co.uk). Registering is safe, secure and easy

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**@NYP\_ScarboroughSNA - Local  
Twitter**

**@NYorksPolice - Force Twitter**



Find us on Facebook and give our page a like for updates.

Local Facebook Page

**\*\*To be confirmed\*\***

North Yorkshire Police – Force Page

### Your Local Team –

#### Beat Managers

PC Graham Bilton 595 [Graham.Bilton@northyorkshire.pnn.police.uk](mailto:Graham.Bilton@northyorkshire.pnn.police.uk)

#### PCSO's

PCSO Richard Newcombe [Richard.Newcombe@northyorkshire.pnn.police.uk](mailto:Richard.Newcombe@northyorkshire.pnn.police.uk)

PCSO Ria Lockey [ria.lockey@northyorkshire.pnn.police.uk](mailto:ria.lockey@northyorkshire.pnn.police.uk)

### Useful Contact Numbers

Highways 01609 780 780

NHS 111

Local Dog Warden 01723 232323

Action Fraud 0300 123 2040



To contact Local officers please call 101 and select Option Two and state either officer's full name or collar number. Please do not report incidents via this method – please dial 101 and select Option One to speak to an operator.

### Data Protection

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**FROM:** Jools Marley, Clerk to the Parish Council & Responsible Financial Officer.

**TO:** All Councillors

**DATE:** 4<sup>th</sup> April 2017

**SUBJECT: Update on highway, footpath & other matters since 9/3/17**

**1. Items raised at previous council meetings:-**

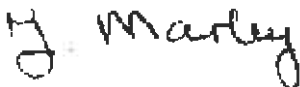
1. Poor road markings at various locations - many now re-painted.
2. Dangerous road surface (patches and bumps) @ junction Church Hill/Hay Lane, Scalby - Highways have replied "*The road was inspected and no actionable defects were found, however the local project engineer has noted the concerns and has passed these on to see if this section of road can be surveyed to try to secure the required funding*".
3. Additional litter bins (requested via In Bloom) - bins have now been provided at two of the requested locations.

**2. New items**

1. Enquiry by parishioner regarding overhanging trees at end of Barmoor Green - NYCC Highways/SBC confirmed trees not theirs and advised 1] parishioner could check with Land Registry and 2] any work carried out by parishioner was at their own risk and liability. Rang parishioner 4/4/17 to inform them.

**3. Library update**

To receive verbal update by Chairman and Clerk.



**Jools Marley (CiLCA)**  
**Clerk to the Parish Council**



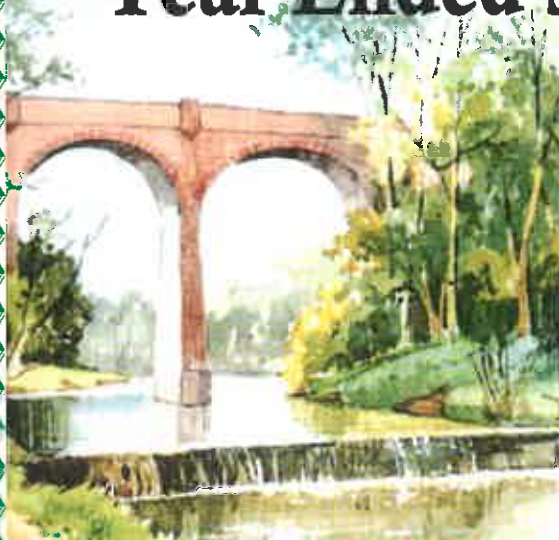
# **Newby and Scalby Parish Council**



## **Annual Report & Accounts**



## **Year Ended 31 March 2017**



# NEWBY AND SCALBY PARISH COUNCIL

## RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 MARCH 2017

### RECEIPTS

<b>(Previous)</b> <b>Year Ended</b> <b>31 Mar 2016</b> £		<b>(Current)</b> <b>Year Ended</b> <b>31 Mar 2017</b> £	<b>NOTES</b>
2,638.63	Allotment rents	2,753.62	1
745.62	General interest received	646.81	2
107.15	Interest taken into revenue	80.47	3
4,923.06	Model agreement – SBC	4,923.06	
37,912.00	Parish precept	38,350.00	
734.90	Other income	377.46	4
2,538.66	VAT reclaimed	1,439.13	5
<u>10.00</u>	Refunds: various sources	<u>0.00</u>	
<u><b>49,610.02</b></u>	<b>TOTAL</b>	<u><b>48,570.55</b></u>	

<sup>1</sup> In line with expectations.

<sup>2</sup> Reduction in interest due to reduced interest rates.

<sup>3</sup> In line with expectations.

<sup>4</sup> Reduction in income from photocopying for local groups.

<sup>5</sup> The level of VAT reclaimed is in line with expectations.

## PAYMENTS

(Previous) Year Ended <u>31 Mar 2016</u>		(Current) Year Ended <u>31 Mar 2017</u>	NOTES
1,805.39	Allotments	1,989.93	1
420.00	Audit fees	430.00	
0.00	Twinning	312.50	2
1,170.50	Courses, subs & training	1,400.45	3
0.00	Contingency (taking on library building)	700.00	
304.91	General expenditure	11.20	4
1,337.64	Insurance	1,402.00	
4,302.20	Model agreement	4,605.27	
4,966.12	Trees & lights	0.00	5
2,567.41	Office costs	2,529.12	
15.68	Councillor's expenses	101.55	6
55.00	Website	30.00	
21,481.56	Staffing	21,365.13	
532.00	Playground – (section 19)	534.50	
2,145.58	Office move	0.00	7
3,046.50	Premises & equipment	2,560.00	8
1,000.51	Public amenities/civic pride	0.00	9
254.95	Special payments - section 137	225.00	10
2,525.00	Special payments - section 111	1,312.00	11
1,200.00	Special payments – section 96	1,200.00	12
250.00	Special payments – ss30 & 31	0.00	
300.00	Charitable donations	0.00	
2,718.90	JJ Burchell bequest	0.00	13
<u>2,427.18</u>	VAT	<u>1,541.28</u>	14
<b><u>54,827.03</u></b>	<b>TOTAL</b>	<b><u>42,249.93</u></b>	

<sup>1</sup> In line with expectations.

<sup>2</sup> Twinning costs are only high in the alternate years in which we are visited by the Pornicais - this is due to our holding a civic reception.

<sup>3</sup> Costs have increased due to attendance at more training courses.

<sup>4</sup> Reduction due to less expenditure on In Bloom and competition shields.

<sup>5</sup> No replacement lights purchased.

<sup>6</sup> Increase due to additional claims by councillors.

<sup>7</sup> One off costs associated with change of office premises ( structural work, decorating, etc).

<sup>8</sup> Decrease due to lower rent on new office premises.

<sup>9</sup> No seat replacements/repairs.

<sup>10</sup> £85 donation made to Royal British Legion. Sponsored prizes for Christmas Competitions.

<sup>11</sup> £500 to Scalby Toilet Trust towards running costs of Scalby Toilets and £812-00 new lease Carr Lane Playing field to Scalby Sports Association.

<sup>12</sup> In line with expectations.

<sup>13</sup> No funds paid out.

<sup>14</sup> Decrease due to less expenditure on goods subject to VAT.

## BANK RECONCILIATION

(Previous) Year Ended <u>31 Mar 2016</u>	SUMMARY	(Current) Year Ended <u>31 Mar 2017</u>
£112,817.63	Balance brought forward 1 April	£108,262.59
<u>£49,610.02</u>	ADD total receipts	<u>48,570.55</u>
<b><u>£162,427.65</u></b>		<b><u>£156,833.14</u></b>
<u>£54,827.03</u>	LESS total payments	<u>£42,249.93</u>
<b><u>£107,600.62</u></b>		<b><u>£114,583.21</u></b>
£0.00	LESS transfer of accrued gratuity funds to pension provider	£3,015.37
£0.00	PLUS internal account transfers	£0.00
<u>£661.97</u>	PLUS internal transfers (gratuity)	<u>£0.00</u>
<b><u>£108,262.59</u></b>	<b>Balance carried forward</b>	<b><u>£111,567.84</u></b>

These cumulative funds are represented by:

£67,623.58	Reserve a/c	£84,018.98
£10.00	Current a/c	£0.00
<u>£0.00</u>	LESS unrepresented cheques at year end	<u>£0.00</u>
<b><u>£67,633.58</u></b>		<b><u>£84,018.98</u></b>
£3,085.20	ADD Gratuity a/c	£0.00
£31,723.09	ADD Fixed term reserves	£21,693.16
£5,821.72	ADD Instant access reserves	£5,856.70
<u>(£1.00)</u>	LESS £1 to open/maintain gratuity a/c	<u>(£1.00)</u>
<b><u>£108,262.59</u></b>	<b>TOTAL</b>	<b><u>£111,567.84</u></b>

The above statement represents fairly the financial position of the authority as at 31 March 2017 and reflects its receipts and payments during the year.

Approved by Council: 12<sup>th</sup> April 2017

Signed \_\_\_\_\_  
**Chairman**

Signed J. Marley  
**J Marley (CiLCA)**  
**Responsible Financial Officer**

## NOTES TO THE STATEMENT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2017

### 1 ASSETS

At 31st March 2017 the assets held include play equipment at Linden Road playground, allotment items, Christmas lights, civic items, office equipment, plaswood seats, fixtures and fittings. Full details are contained in the Asset Register. In accordance with the conventions of Parish Council accounting, the assets are valued at purchase cost and there is no depreciation element. The total value of these assets held at the end of this financial year amounted to £48,750.

### 2 LOANS MADE AND LOANS RECEIVED

The Parish Council has no outstanding loans and no amounts were borrowed during the financial year.

### 3 LEASES

At the end of the year the Parish Council had the benefit of the following leases: -

Lessor	Purpose	Annual Payment	Year of Expiry
North Yorkshire County Council	Lease of Office & Storage Space	£2,300 (includes utilities).	2021
Siemens	Photocopier	£950+VAT	2019
Lessee			
Friends of Newby & Scalby Allotments	Allotment shed	£85	2019

The lease with NYCC for office premises will be surrendered at such time as the lease for the whole of the library building comes into effect.

### 4 DEBTS OUTSTANDING

At the year end there were no outstanding debts due to the Council.

### 5 TENANCIES

During the year the following tenancies were held:

Council as Tenant			
Landlord	Property	Rent P.A.	Repairing/Non repairing
Duchy of Lancaster	Land for Allotments	£840+VAT	Maintain hedges, cut grass and maintain good soil quality.

### 6 s137 & SPECIAL PAYMENTS

The Parish Council is empowered to make payments within the legislation governing expenditure. Section 137 of the Local Government Act 1972 (as amended) enables local councils to spend up to the product of £7-42 per elector, as at 1 April in the relevant year, for the benefit of people in the area on activities or projects not specifically authorised by other powers. The limit for spending under s137 of the Local Government Act 1972 (as amended) for this council in the year of account was

£50,300-18. Payments were also made under various other powers. The payments made were:-

Item	Nature of payment	Power	Amount
Royal British Legion	Donation	LGA 1972, s137	£85.00
Christmas Competitions	Prizes/presentations	LGA 1972, s137	£140.00
Scalby Toilets Trust	Donation to running costs	PHA 1936, s87 extended by LGA 1972, s111	£500.00
<b>Total</b>			<b>£725.00</b>

## 7 AGENCY WORK

During the year the Parish Council undertook the following agency work on behalf of other Authorities:

Principal Authority	Nature of Work	£ Amount
Scarborough Borough Council	Upkeep & maintenance of parks, playing fields and open spaces including grass cutting, tree work & keeping tidy of Fouslyke Pond, Carr Lane Playing Field, Cumboots & Church Becks	£1,699.07
Scarborough Borough Council	Contribution to closed churchyard upkeep costs	£2,801.20
Scarborough Borough Council	Upkeep & maintenance of seats	£60.00
Scarborough Borough Council	Upkeep of Memorial Shelter, Scalby Village	£45.00
<b>Total</b>		<b>£4,605.27</b>

## 8 RESERVES

Council's reserves are broadly earmarked as follows:-

<b>Movements on Reserves</b>			
Purpose of the reserve	Community & Infrastructure (SBS)	Buildings (NWRes a/c)	General (NS&I)
Opening balance	£31,722.09	£20,000.00	£5,821.72
Adjustments for prior years	-£10,349.01	+£10,349.01	
Receipts in year (interest)	£320.08	£0.00 <sup>1</sup>	£34.98
<b>Balance at year end</b>	<b>£21,693.16</b>	<b>£30,349.01</b>	<b>£5,856.70</b>

## 9 ADVERTISING AND PUBLICITY

There were no costs for advertising or publicity incurred in the year of account.

## 10 CONTINGENT LIABILITIES

The Parish Council is in the final stages of agreeing a 5 year lease with North Yorkshire County Council for the building which houses Newby & Scalby library. In the longer term, the Parish Council may seek Community Asset Transfer of the building. Should that occur, then funds will be needed to carry out major works - the existing

<sup>1</sup> Funds form part of reserve account, interest on whole account's balance shown in income.

earmarked building reserve (to deal with unforeseen expenditure when we take over the building on 1<sup>st</sup> April 2017) will therefore be increased over time in the interests of prudence.

<b>11</b>	<b>PENSIONS AND/OR GRATUITIES</b>
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Pursuant to pension auto-enrolment legislation, on 1/4/2016 the Parish Council set up a pension scheme with provider the People's Pension and the Clerk was enrolled into this scheme. The existing gratuity funds of £3,015-37 (held in a dedicated account at the Skipton Building Society) were transferred to The People's Pension during the year of account.

<b>12</b>	<b>MANAGED TRUSTS</b>
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The Parish Council is the Trustee for the J J Burchell Bequest in connection with the upkeep & maintenance of the playing field surfaces at Carr Lane, Scalby. The Trust is registered with the Charity Commissioners. Its sole source of income is interest accruing on the 8% Treasury Stock 2021 which was purchased on 20<sup>th</sup> April 2015 following HM Treasury's forced redemption on 1<sup>st</sup> February 2015 of the 4% Consols previously held.