

MINUTES OF ANNUAL MEETING OF NEWBY AND SCALBY PARISH COUNCIL 347

held in the Rickinson Hall, St. Laurence's Church Rooms, Scalby,
on Wednesday, 10th May 2017 at 7pm.

PRESENT:

Councillor R Towse (Chairman),
Cllrs. D Bastiman, Mrs E Black, S Foote, Mrs R Holliday, K Martin, TW Miller,
R Pickersgill, Mrs PC Snow, RI Thompson

ALSO IN ATTENDANCE

Ms K Newton (In Bloom) left 7.23pm, 4 members of public, Mrs J Marley (Clerk).

ABSENT: County Cllr. A Backhouse, Borough Cllrs. L. Backhouse, A Jenkinson, H Lynskey.

The Chairman reminded those present that filming, photographing or audio recording of the proceedings was allowed - persons wishing to record were asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it was requested that anyone filming did not include members of the public "in shot".

PROCEDURAL MATTER

In his capacity as outgoing Chairman, Councillor Towse chaired the meeting until the new Chairman had accepted office.

64/17 ELECTION OF CHAIRMAN

64/17.1 In accordance with Standing Order 12(A) the Chairman sought any further nominations for Chairman of Council for the year 2017 to 2018. There were none.

64/17.2 The Clerk reported 6 valid nominations for Cllr. Towse had been received prior to the meeting. It was **RESOLVED** Cllr. Towse be elected as Chairman of the Council for the Year 2017 to 2018.

65/17 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

In accordance with Section 83(a) of the 1972 Local Government Act the elected Chairman signed his Declaration of Acceptance of Office which was witnessed by the Clerk as the Proper Officer of the Council.

PROCEDURAL MATTER - Councillor Towse resumed as Chairman of the Council.

66/17 APOLOGIES FOR ABSENCE Received & accepted from Cllrs. Edmunds (work) Sutton (prior commitment) and Mrs Wiles (health).

67/17 ELECTION OF VICE CHAIRMAN

67/17.1 In accordance with Standing Order 12(E) the Chairman sought any further nominations for Vice Chairman of Council for the year 2017 to 2018. There were none.

67/17.2 The Clerk reported valid nominations had been received prior to the meeting:- 2 for Cllr. Martin and 5 for Cllr. Thompson. Cllr. Martin withdrew his nomination and it was **RESOLVED** Councillor Thompson be elected as Vice-Chairman of the Council for the year 2017 to 2018.

68/17 DECLARATIONS OF INTEREST - None.

69/17 REPRESENTATIVES TO OUTSIDE BODIES

The following were **AGREED**:-

CAP group	Cllr. Martin
NYMNP Coastal Forum	Cllr. Thompson
N. Yorks. & Cleveland Forum	Cllr. Thompson
YLCA	Cllr. Towse
Twinning Committee	Cllr. Thompson
Allotments (FONSA)	Cllr. Martin

70/17 MEMBERSHIP OF REVIEW & STAFFING COMMITTEE

70/17.1 **RESOLVED** committee membership to be Cllrs. Towse, Thompson, Bastiman, Mrs Holliday and Pickersgill.

71/17 MINUTES

71/17.1 Having been previously circulated, it was **RESOLVED** the minutes of the Council Meeting held on 12th April 2017 be approved as a correct record and signed by the Chairman.

PROCEDURAL MATTER

At 7.07pm, Standing Orders were suspended to allow the Public Open Forum.

72/17 PUBLIC OPEN FORUM

72/17.1 No matters raised.

PROCEDURAL MATTER - At 7.07pm, Standing Orders were resumed.

73/17 MATTERS RAISED AT PARISH ASSEMBLY AND IN PUBLIC OPEN FORUM

73/17.1 No matters to consider.

74/17 POLICE REPORT Written reports received.

75/17 EXTERNAL REPORTS

75/17.1 **County Council:-** County Cllr. Bastiman reported both he and County Cllr. Backhouse had been re-elected.

75/17.2 **Borough Council:-** No report to receive.

75/17.3 **In Bloom:-** Ms K Newton reported she had nothing to add to her report submitted to the Annual Assembly

At this point Ms. Newton left the meeting.

76/17 COUNCILLOR'S REPORTS & UPDATES

76/17.1 **Received & noted** items 13.1.1 and 13.1.2 being an update [*circulated with agenda*] from Clerk on highway and footpath matters.

76/17.2 **Received & noted** item 13.1.3 being an update on Scalby Library by the Chairman. There had been no mention of the Parish Council in the Library Trustees Annual report involvement. Council staff were still being adversely affected. A member of public asked for the background to the current situation, which was given by the Chairman.

76/17.3 **Received & noted** reports from several councillors in respect of highway matters requiring attention - Clerk to pass to relevant authority. Cllr. Martin mentioned the poor state of parts of the cinder track

77/17 CORRESPONDENCE

77/17.1 **Received & noted** letter from NYCC dated 7/4/17 [*circulated with agenda*] regarding vacancies for co-opted members on Coast & Moors Area Committee. **Agreed** 1] Cllr. Thompson be nominated by this Council; and 2] Clerk & Chairman or Vice Chairman be authorised to collate councillors votes on the ballot paper due to be sent out on 20/7/17 & submit the vote of the majority as this council's choice.

77/17.2 Consultation on the Dog Control Public Space Protection Order [*survey circulated with agenda*]. **Agreed** each councillor to complete survey and return to Clerk by 21st May for her collation and submission. Cllr. Bastiman asked it be placed on record that due to his membership of Scarborough Borough Council he would not be completing the survey as a parish councillor.

- 77/17.3 Correspondence received after preparation of the agenda which the Chairman of the meeting deemed it necessary to consider as a matter of urgency - none.

FINANCE & GENERAL PURPOSES ISSUES

78/17 FINANCIAL MATTERS

- 78/17.1 **Resolved** to approve the Schedule of Accounts to be paid for May 2017 (Schedule 2) in the sum of £5,333-60.
- 78/17.2 **Received & noted** Internal Auditor's report Q4 and year end [*circulated with agenda*].
- 78/17.3 2016/17 Annual Return - **RESOLVED** 1] the Internal Auditor's unqualified report (Section 4) be noted; 2] all the questions in the Governance Statement (Section 1) be answered in the affirmative and the Chairman authorised to sign; 3] the figures at Section 2 be confirmed and the Chairman authorised to sign.

ENVIRONMENT AND DEVELOPMENT ISSUES

79/17 PLANNING APPLICATIONS NOTIFIED:

1	Proposal Site Applicant Application No. PC decision	Erect single storey rear extension 7 Newby Farm Crescent Newby A. Harper 17/00796/FL No objections
2	Proposal Site Applicant Application No. PC decision	Single storey rear extension 43 Throxenby Lane, Newby J Boyle 17/00860/HS No objections
3	Proposal Site Applicant Application No. PC decision	Erect rear extension 35 Barmoor Lane, Scalby Mr J Wanless 17/00863/HS No objections
4	Proposal Site Applicant Application No. PC decision	Erect rear extension and front garage extension 20 Lady Ediths Avenue, Newby Mr & Mrs C Weatherill 17/00887/HS No objections
5	Proposal Site Applicant Application No. PC decision	Erect single storey dwelling with access from Throxenby Lane 84 Throxenby Lane, Newby Mr & Mrs H McCarthey 17/00901/OL No objections to principle of land being used for development of 1 property but wishes to point out access track narrows as it goes away from highway with narrowest point only 10feet wide.

80/17 PLANNING DECISIONS/WITHDRAWALS - the following were **received & noted**:-

1	Proposal Site Application No. SBC decision	Reserved matters relating to outline permission 09/00717/OL for post-phase 1 phases of mixed-use development, comprising 323 dwellings, including 27 live/work units, employment and office buildings, community hall, drainage basins, open space, play facilities, landscaping and associated infrastructure Land At High Mill Farm Station Road Scalby 13/02272/RM Granted
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2	Proposal Site Application No. Decision	Erect side extension 11 Willow Garth, Newby 17/00213/HS Granted
3	Proposal Site Application No. Decision	Erect front and rear single storey extensions 149 Coldyhill Lane, Newby 17/00485/HS Granted

81/17 PLANNING MATTERS RECEIVED AFTER 3/5/17 - none.

82/17 REPORTS FROM OUTSIDE BODIES

The following were **RECEIVED**:

- 82/17.1 **CAP Group** – Cllr. Towse reported matters raised included parking and speeding. Next meeting 27/7/17 (Cllr. Towse).
- 82/17.2 **NYMNP Coastal Area Parish Forum** – Next meeting 26/10/2017 (Cllr. Thompson).
- 82/17.3 **Yorkshire Local Councils' Association** – Next meeting 1/6/17 (Cllr. Towse).
- 82/17.4 **Twinning Association** – On 1 May SANTA and the In Bloom Group joined together to emulate the French tradition of celebrating May Day of giving give sprigs of lily of the valley to bring luck. Sprigs were presented to the Mayor of Scarborough and the Vice-Chair of the Parish Council (representing the Chairman). Next meeting 25/5/17 (Cllr. Thompson).
- 82/17.5 **Yorkshire Coast & Moors County Area Committee** – Next meeting 5/7/16 (Cllr. Thompson).
- 82/17.6 Any other reports not previously notified - none.

83/17 CIRCULATION - None.

There being no further business, the Chairman declared the meeting closed at 7.46pm.

R. Towse, Chairman
Dated: 7th June 2017

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