

**MINUTES OF AN ORDINARY MEETING OF REVIEW & STAFFING COMMITTEE,
NEWBY AND SCALBY PARISH COUNCIL**

held in the Council Office, Scalby Library,
on Tuesday, 23rd January 2018 at 9am.

PRESENT:

Councillor R Towse (Chairman),
Councillors DJ Bastiman, R Thompson.

ALSO IN ATTENDANCE

Mrs J Marley (Clerk).

ABSENT: Cllrs. Mrs R Holliday and R Pickersgill.

RS1/18 APOLOGIES FOR ABSENCE

Received & accepted from Cllrs. Mrs R Holliday and R Pickersgill (prior commitments).

RS2/18 DECLARATIONS OF INTEREST

None.

RS3/18 RISK ASSESSMENT - annual review

RS3/18.1 **Received & noted** Clerk's report [*circulated with agenda*]. **Agreed** 1] All necessary controls considered in place; 2] recommend to Council that the amended risk assessment be approved.

RS4/18 ADOPTED POLICIES, SO & FR - annual review

RS4/18.1 **Received & noted** Clerk's checklist & report [*circulated with agenda*]. **Noted** it would be necessary to review policies after May 2018 when the new data protection legislation came into force. **Agreed** 1] recommend to Council that no changes are required at the moment.

RS5/18 CLERK'S APPRAISAL & PAY

RS5/18.1 **Noted** 1] no issues identified at appraisal; 2] national pay award is under negotiation. **Agreed** await outcome of national pay negotiations.

There being no further business on the agenda, the Chairman declared the meeting closed at 9.14am.

R. TOWSE, Chairman
Dated: 14th February 2018